

December 16, 2014

To: All Customers

RE: New planning and order entry software launch information

As the New Year approaches there are big changes happening here are AAA Plating & Inspection, Inc. The following are the changes that will be taking place within the next 30 days:

- AAA will launch the new planning & order entry software on 01/05/2015
- Orders entered prior to 01/05/2015 will be processed throughout the old system until all customer accounts are cleared.
- There will be two different sets of C of Cs & invoices being delivered until all of the old system has been cleared of all orders.
- Certs from the old system will have a few amendments, by hand, made to them
 - SGS is no longer AAA Plating's registrar, it is PRI (Certification / Registration # 12-1773R)
 - Please see AAA Plating's Terms & Conditions on our website www.aaaplating.com for items pertaining to your cert.

If you have any questions or concerns in regards to this letter, please do not hesitate to give us a call. We will be glad to answer any questions.

Your contacts are:

Cindy Klingler, Director of Quality

PH 310-637-1066 Ext 223 Email: cindy@aaaplating.com

Evelyn Ramirez, Assistant to Director of Quality

PH 310-637-1066 Ext 223 Email: evelyn@aaaplating.com

Thank you for your patience and cooperation!

-The AAA Plating Team